

**MEMORANDUM OF DISCUSSION IN
PERFORMANCE OF EXECUTIVE FUNCTION**

November 14, 2011

An Open Executive Function was held to discuss redistricting at the Montgomery County Board of Elections on this date. In attendance were Ms. Keefe, Mrs. Jeter, Mrs. Dacek, Mrs. Rivera-Oven, Mrs. Khozeimeh, Mr. Naimon, Ms. Phillips, Mr. Karpinski, Ms. Jurgensen, Mrs. Rzeszut, Ms. Roher, and Ms. Merino. The following is a summary of the discussion and all actions taken during the meeting.

Ms. Jurgensen briefed the Board on the redistricting process noting that the Board must realign election precincts following the actions of other government bodies as a result of the 2010 Census.

Ms. Jurgensen reported that the County Council and State Legislature have completed redistricting lines for the County Council, Congressional, and Board of Education boundaries. Ms. Jurgensen stated that the Montgomery County Election Districts are created by the County Charter and that the Board of Elections must consider the Election District boundaries when designating precincts in order to meet the requirements of establishing precinct boundaries and polling place locations.

Ms. Jurgensen stated that the purpose of today's meeting is to hear staff recommendations for the precinct geographic boundaries and to begin assigning polling places. She noted that Board of Elections staff will update the matrix (original attached to these minutes as Attachment A) once the Board has reviewed it and will then post the matrix on the Montgomery County Board of Elections website for review prior to the

Public Hearing on November 19, 2011. Ms. Jurgensen reviewed a tentative timeline with the Board.

Ms. Jurgensen and Mrs. Rzeszut reviewed maps detailing revised precinct boundary lines within Congressional, County Council, and Board of Education Districts with the Board. They also reviewed a matrix detailing precinct and polling place changes that were proposed by staff as a result of the redistricting. After review and discussion the Board requested additional information on some of the precincts as noted below.

- Election District 01-01: Ms. Jurgensen received authorization from the Board to contact the State Board of Elections for permission to maintain 01-01 as one precinct.
- Election District 04-29: Mrs. Rzeszut indicated that she has not yet designated a polling place and would continue to look for a suitable location.
- Election District 07-01: Ms. Phillips expressed concern with BCC High School as a polling place due to traffic patterns; other options will be researched (Jones Bridge Elementary School, Chevy Chase United Methodist Church, and Chevy Chase Firehouse).
- Election District 07-12: Ms. Keefe has received complaints about parking and accessibility at polling place Bethesda Chevy Chase Regional Center. She recommended that staff consider the nearby Temple. Ms. Jurgensen stated that the Temple has not responded to calls inquiring about its use as a polling

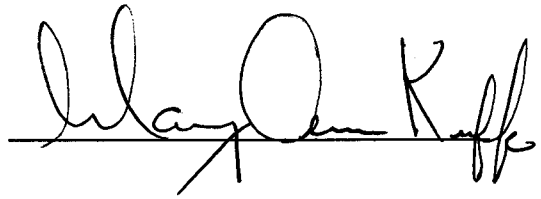
place. Mr. Naimon requested a copy of the letter that was sent to the Temple. Mr. Naimon will contact the Temple and provide additional information to the staff. Mrs. Jeter recommended a nearby elementary school and will contact Mrs. Rzeszut with the exact name.

- Election District 07-17 / 07-19: Mr. Naimon expressed concern with merging these precincts due to the potential for a large voter turnout. Ms. Keeffe stated that she would like to send a targeted mailing to voters in large precincts encouraging early voting to reduce an excess of voters at the polling place. Ms. Jurgensen stated that funds were limited; however, early voting information would be provided on all voter notification cards sent to voters in affected precincts. Mr. Naimon requested graphics of the configuration and parking availability at the polling place. This polling place will be reviewed at the next meeting.
- Election District 09-01 / 09-15: Mrs. Rivera-Oven expressed concern with the distance between precincts 09-01 and 09-15. Discussion was held on the possibility of using 09-20 instead. Information will be provided for review at the next meeting pertaining to a potential merger of 09-01 and 09-20.
- Election District 13-26 / 13-38: Mrs. Rivera-Oven expressed concern with the potential for a large voter turnout if the two precincts are merged. Ms. Jurgensen will provide graphics of the configuration and further information to the Board at the next meeting.

Ms. Jurgensen stated that she would provide voter registration numbers for the modified and merged precincts to the Board no later than November 21, 2011. Mrs. Khozeimeh recommended that when the matrix is put on the website the word 'New' be clarified. Ms. Keeffe, Mr. Naimon, and Mrs. Dacek all agreed. The Board concurred that the word 'New' be removed and left blank.

Nov. 21, 2011

Date

A handwritten signature in cursive script, reading "Mary Ann Keeffe", written over a horizontal line.

Mary Ann Keeffe, President